



PORT STEPHENS ATHLETIC CLUB

ANNUAL REPORT 2023-24



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You can connect with Port Stephens Athletic Club through the following channels:
Website: www.portstephensathletics.com.au
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PRESIDENT'S REPORT:

The 2023-24 season has been my third appointment on the executive committee, and it is still exciting to witness the continued growth of Port Stephens Athletic Club (PSAC). Our Club have much to be proud of as we make our mark on the track and field, and positively impact our local and sporting community.

The success of our season could only be made possible by our wonderful sponsors:

- Platinum sponsors: Bannisters- Port Stephens, Fingal Bay Sports Club (FBSC)
- Gold Sponsors: Soldiers Point Bowling Club (SPBC), Bondi Chai, Anna Bay Sand and Earthmoving (ABSE)
- Bronze Sponsors: Totally Work Wear (TWW) - Port Stephens, Sand Dune Safaris

I am astounded by the generosity of our local businesses that extended beyond sponsorship packages. Additional support included venue hire for our committee meetings (FBSC, SPBC and Bannisters) and Club presentation (FBSC), and donations for our fundraising efforts by Bondi Chai, ABSE, TWW, FBSC and SPBC. A special mention must be given to Bannisters who have hosted our Club to run Joker Poker, a fundraiser that has been a major injection of funds for the general costs associated with running our Club and to purchase much needed equipment and a Club marquee. Bannisters' generosity has also extended to directly benefit three of our members with the first year of inception of the Emerging Athlete Grant. Our worthy recipients this season were Summah Harrison (\$1000), Eva Hanrahan (\$500), and Emma Tibbs (\$250). The provision of funds provides opportunity and support for the recipients' representative endeavours, with Emma competing at State level at Sydney Olympic Park, and Eva and Summah competing at National level in Adelaide. These members, as well as all other members, should be congratulated on another incredible season. Congratulations are also extended to Annalee Taylor-Anderson, who was selected in the Little Athletics NSW team to compete at National level, and our other Little Athletics NSW and Athletics NSW State representatives - Melody Tibbs, Josie Waide, Searni Thorning, Brayden Weine, Rhylin Green, Naomi Reungkitchaya, and Lucinda and Violet Bristow. I am very proud of how our representatives have performed and conducted themselves, who also looked very smart in the new PSAC jackets and sponsor polos that were gifted to our representatives.

In 2022-23, PSAC found success as a recipient of the NSW Government Local Sport Grant Program grant for \$6,665, to purchase equipment this financial year including high jump mats, electronic starter and electronic timer. PSAC was also a recipient of the Coles Community Round club award for a \$500 voucher for the success of our funday that was posted on social media. This voucher was used to support our end of season presentation. I believe it is important as a local community sporting club, that we not only benefit our members, but also the broader community. Our charitable donations this financial year included Ronald McDonald house (\$290). Further, \$1,010 was raised at PSAC Joker Poker held in April 2024 for the Munro family, a local family that lost their home due to fire.

Another connection to community was also highlighted at the PSAC presentation, with past recipients of our perpetual trophies present these awards. These included Ben Whaler, Emma Archer, and Shari Hurdman, with Ben and Emma having children

at our Club. It was also an honour to speak to Geneane Meguyer, the namesake of the outstanding representative trophy, who was the Australian Champion and record holder in U15s long jump in 1988. Congratulations to our recipients of our perpetual trophies 2023-2024:

- Lee Thompson Sportsmanship Award: Emma Tibbs
- Geneane Meguyer Outstanding Representative Award: Annalee Taylor-Anderson
- Club Champion Boy: Brayden Weine
- Club Champion Girl: Isla Trayling
- Rookie of the Year: Landen Weine

This season has not been without its challenges, including the ageing condition of Burwell Oval clubhouse and field, and being subject to break-ins that impacted many clubs across Tomaree Peninsula. The arrest of the offender brought relief but the ongoing issues of security with missing padlocks are still apparent. However, this experience saw our local clubs banding together, particularly a strengthened relationship with AFL. Building positive relationships with other sports clubs and local council strengthens future opportunities for our Club and facilities at Burwell Oval. In August 2023, we met with members of Tomaree Sports Council (TSC), AFL, Little Athletics NSW Regional Manager Adam Joliffe and Deputy Mayor Leah Anderson, for a special meeting regarding the condition of Burwell Oval facilities. Our amenities were improved with the installation of hand soap and paper towel dispensers, sanitary bins in women's toilets and the supply of consumables for the amenities by TSC. In the recent past years, PSAC has been lacking in representation at the TSC meetings, our absence having a detrimental impact on the future of our Club considering the Tomaree Sports Complex Master Plan 2019 was unacknowledged by the PSAC committee at the time. At the TSC Annual General Meeting in October 2023, my proposition to hold meetings on Wednesdays which were traditionally held on Mondays (our competition night) was accepted. This is an opportune time for this change, as the Master Plan will be under review July this year, and with certainty PSAC will now have opportunity to provide input on the review of the Master Plan.

Our valuable volunteers that assist during the season and behind the scenes must be acknowledged. Thank you to our incredible executives; Shayne Foster, Wendy Reungkitchaya, Shane Dagwell and particularly Annette Moxey who has contributed countless hours, going beyond her role as Secretary. Thank you, Kate Thorning and Jo Bergfels who do an amazing job on canteen, Bob Walkley for the upkeep of the oval and equipment, and Rowan Bristow and Jasmine Weine who have come onboard as our starters and timekeepers. A big thanks to our new and returning Age Managers that assist week after week as we could not run Little As without you all.

As we look to the future of our club building on this season's successes, the prospects of a long jump pit renovation and rejuvenating a senior's club is promising with a growing interest from current parents and enquiries from the public is becoming a growing reality.

I look forward to seeing our already amazing club continue to move forward in a positive direction.

Michelle Chan
(President)

SECRETARY'S REPORT:

It has been a busy first year for me managing the business affairs of the Port Stephens Athletic Club! While not without its challenges, there has been so many positive outcomes and achievements that we can all be proud of, including some 2,134 personal bests recorded throughout the season and 40 club records!

A successful open day was held in the lead-up to the 2023-24 season. As a result, our membership remained strong with a combination of returning members and many new families. Little Athletics NSW Regional Manager Adam Joliffe was also on hand to provide tips to athletes, and we truly appreciate his knowledge and experience in providing training for our Age Managers.

With increasing registrations over the last two years, additional consideration has had to be placed on developing a weekly competition program that reduces the wait-time for each event whilst also balancing the number of track and field events that each age group completes. The purchase of new starting and time keeping equipment has enhanced the flow of track events, with long distance and sprints able to be run at the same time. Extra lanes of hurdles have also reduced the number of heats needed and enabled this event to clear more quickly. The Club will continue to look for efficiencies and tweak the competition program accordingly.

Compliance and other requirements covered within the role of Secretary this year included:

- Being the first point of contact for the public.
- Arranging monthly meetings for the Committee (nine were held during the 2023-24 season), recording minutes and maintaining a register of action items.
- Continued administration of mandatory Working with Children Check of Committee members.
- Insurances and certification requirements for the Club with Little Athletics NSW, Athletics NSW and NSW Fair Trading.
- Ongoing review of the facilities at Burwell Oval. A total of 10 requests for maintenance (e.g. lights, bins, track repair) were submitted to Port Stephens Council, with two requests (removal of bricks and new padlocks) yet to be completed.
- Attend monthly Port Hunter Zone meetings, a role shared with Bob Walkley, to provide input into the running of our local Zone carnival.
- Coordinate entries to, and a volunteer schedule for, the Port Hunter Zone and Region 2 Little Athletics NSW Championships. Parent and volunteer assistance was vital to the success of these carnivals – a big thank you to all who completed a shift for our Club (as well as shifts for other Clubs!)

It has been an absolute pleasure meeting so many Little Athletes and their parents and carers this season and working with dedicated members of the committee, who all share the best interests of our Club. I look forward to another year filled with fun and more PBs!

Annette Moxey
(Secretary)

TREASURER'S REPORT:

The Port Stephens Athletics Club has improved its financial position in 2023-24. Total income was \$54,246.63 for the year, representing a 65% increase on the same period last year. The Clubs' financial position was boosted by new and existing sponsorships to the value of \$7,500.00. Further, a partnership established with Bannisters has enabled the Club to significantly increase our fundraising efforts, with over \$20,000 raised this year through raffles and donations.

As expected, registrations were another significant contributor to the Club's income. The canteen was also a great success this season, returning a profit of \$3,506.81, compared to \$1,539.93 in 2022-23. This is due to the large number of registrations received, ongoing attendance at our weekly Club competition nights, continuation of electronic payments via Square to avoid the need for cash and the implementation of new menu options for members and families. The demand for new uniforms was lower than the previous financial year as reflected in the sales numbers but is in line with the number of new memberships received.

Total expenditure for the year was \$43,983.59, representing an increase of 131% compared to last financial year. Equipment purchases accounted for the majority of expenditure. With income received this year through fundraising, sponsorships and member registrations, together with grants received in 2022-23 and expended in 2023-24, the Club was able to purchase and repair vital athletic equipment. Uniform expenditure accounted for 22% of total cost for the year, whilst canteen expenses accounted for 12%. Other material expenditure was in line with previous years.

In summary, Port Stephens Athletic Club is building a sound financial position, returning a surplus of \$10,263.04 for 2023-24 and with over \$30,000 in net assets (cash) on the balance sheet.

I am pleased to present the financial report for Port Stephens Athletic Club Inc for the year ended 31 March 2024.

Shane Dagwell
(Treasurer)

Financial Statement for Port Stephens Athletic Club year ended 31 March 2024*

	2023-24	2022-23
INCOME		
Registration fees	\$11,593.01	\$10,711.03
Uniform sales	\$4,720.00	\$7,094.67
Equipment hire	\$470.00	\$650.00
Fundraising	\$21,366.67	\$650.00
Canteen sales	\$8,596.95	\$2,593.80
Grants	-	\$6,665.00
Sponsorship	\$7,500.00	-
Athletics NSW Covid Contribution	-	\$1,000.00
Little Athletics NSW Covid Contribution	-	\$500.00
Total Income	\$54,246.63	\$32,864.50
EXPENDITURE		
Fees and Registrations		
Athletics NSW	\$307.76	\$307.76
Little Athletics NSW	\$65.00	\$65.00
Port Hunter Zone – Region 2	\$405.00	\$405.00
NSW Fair Trading	\$50.22	-
Member support Athletics NSW	\$390.00	-
Member refund Little Athletics NSW	\$195.00	-
Port Stephens Council grounds levy	\$1,689.60	\$995.10
Grounds and Equipment		
Grounds maintenance and cleaning	\$2,136.77	\$2,504.31
Fuel	-	\$185.70
Equipment	\$13,254.31	\$389.86
Administration		
Uniform expenses	\$9,634.36	\$9,139.20
Postal box fee	\$174.00	\$185.75
Printing, postage and stationary	\$792.54	\$230.89
Awards and presentation expenses	\$3,243.94	\$3,542.83
Catering	\$366.11	-
Canteen expenses	\$5,090.14	\$1,053.87
Fundraising expenses	\$1,855.04	-
Donations	\$290.00	-
Banking fees (Square)	\$491.00	-
Advertising and promotion	\$3,552.80	-
Total Expenditure	\$43,983.59	\$19,005.27
TOTAL SURPLUS (DEFICIT)	\$10,263.04	\$13,859.23
BALANCE SHEET		
Current Assets		
Greater Bank - General Account	\$29,448.29	\$20,355.66
Greater Bank - Canteen Account	\$3,328.57	\$2,312.16
Cash (float)	\$150.00	-
Total Assets	\$32,926.86	\$22,667.82

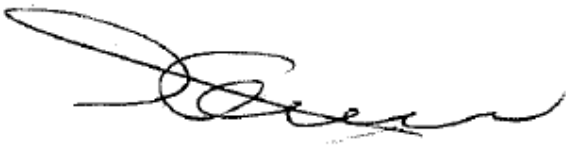
* Cash-basis accounting has been used to prepare the financial statement.

INDEPENDENT REVIEW REPORT:

I have examined the financial statement for the Port Stephens Athletic Club Inc, for the 12 months ended 31 March 2024.

The financial statement has been prepared for distribution to the members of the Club. No opinion is expressed as to whether the accounting policies are appropriate to the needs of the members.

In my opinion, the financial statement presents fairly Port Stephens Athletic Club's operations for the year ended 31 March 2024.



Ian Hamilton

19 Seagrass Circuit
Corlette NSW 2315

Date: 28 April 2024

REGISTRAR'S REPORT:

Similar to 2022-23, a large number of registrations were received this year. We received 179 registrations from new and existing members, in comparison to last season's numbers of 176 registrations, which reflects growing athlete numbers across Little Athletics NSW more generally. As in previous years, the younger age groups were our largest, in particular, Tiny Tots (24 athletes) and U11s (31 athletes). Our U6, U9 and U10 age groups each had 21 athletes. An additional three registrations to Athletics NSW were received from our senior competitors. Due to the large number of registrations for Little Athletics received, we again had to make the difficult decision to close registrations early in the season.

Rather than offering a trial period, Port Stephens Athletic Club ran a successful open day in September 2023, which was attended by over 100 new and returning athletes and families. The Club also featured on local radio station Port Stephens FM, with Vice President Shayne Foster participating in a 30-minute live on-air interview. As a result of our promotional activities, the Club welcomed 56 new members, the majority of whom were part of the Tiny Tots program. However, it was encouraging to see new members across all our older age groups. Unfortunately, with unforeseen and undefined circumstances, a small number of registered athletes withdrew early in the season. Despite this, attendance throughout the season remained steady and 13 athletes attended 100% of our Club competitions.

We were thrilled to see our members register and compete in the Little Athletics NSW Zone, Regional and State carnivals. Thirty-nine athletes competed at Zone (including U9-12 boys, U9-12 girls and U12-17 girls 4x100m relay teams), 27 of whom progressed onto Regionals. Eight athletes represented Port Stephens Athletic Club at the Little Athletics NSW State Championships. Registrations were also received from a small but mighty contingent of junior and senior athletes to Athletics NSW platinum tier events, with athletes progressing to Youth, Junior and National Championships.

Registration fees were not increased this year. However, families continued to use their active kids vouchers to complete their registrations.

I would like to take this opportunity to thank our members for choosing to register with Port Stephens Athletic Club – their support, and the enthusiasm and dedication of committee members and Age Managers, inspires all our athletes to continually achieve their very best. I look forward to an even bigger and better 2024-25 season.

Wendy Reungkitchaya
(Registrar)